

## Risk assessment for essential workers sharing self catering accommodation during lockdown

Updated 7th Feb 2021

This risk assessment is an addendum to our normal risk assessment which applies to all guests staying in our cottages.

We only take bookings for essential workers where the company can provide official proof of the need to travel and stay overnight to demonstrate that government guidance is being followed.

In order to ensure physical distancing is possible we allow the following maximum occupancy for workers

Mews: 2

Lodge: 3

Woodsedge: 3

**Our risk assessment is based on government guidance at**

[Coronavirus \(COVID-19\): guidance on workers' accommodation - gov.scot \(www.gov.scot\)](https://www.gov.scot/Topics/healthandcare/coronavirus/covid-19/guidance-on-workers-accommodation)

### **With these occupancies:**

**Can workers access kitchens, cleaning and washing facilities and other shared spaces while maintaining physical distancing?**

Yes

Workers will have to take it in turn to access kitchens and washing facilities but there is sufficient room to do this whilst maintaining physical distancing

Each worker will have their own bedroom. In addition there are separate cooking and eating rooms.

A maximum of 3 workers per kitchen/toilet/shower allows time to clean between use. One worker can be using the washroom whilst one cooks and one uses the dining area

Cleaning materials and advice is provided

To ensure workers have time to get ready for work on their final day we do not ask them to strip the beds as we have been with holiday makers but leave it 3 days before our staff do this.

**Will the workers have separate bedrooms?**

Yes

### **How will staff and other residents of the Estate be protected**

The disinfected key to the cottage will be left in a safe place and workers will check themselves in without the need to meet anyone

Workers will be provided with a telephone number to use in the case of problems and asked not to contact or go near any residents on the Estate

The entrances of all cottages are more than 8m away from the entrance to any residents entrance so there is no need for interaction

Workers will be asked to turn down the central heating on leaving. The cottage will be left for at least 3 hours before a staff member goes in to check all lights, taps etc are turned off. The cottage will be left at least 3 days before beds are stripped and the cottage is cleaned

See our standard COVID risk assessment for details on cleaning etc.

distancing?