

# Check List for Cleaning The Lodge

**Date**

**How long since last guests left:**

**Type of clean:** Green (>72 hours) / Amber (<72 hours)/ Red (known contamination)

**Were there children in party:** Yes / No

*Consideration should be taken to address the impact of children as well as adults: touching lower wall heights and parts of furniture.*

**Cleaned by** \_\_\_\_\_

I certify I am fit to work and have no symptoms that could be COVID 19

**Signed** \_\_\_\_\_

Appropriate protective clothing (Apron and gloves) should be worn when cleaning

Apron and gloves should be changed between properties to avoid cross contamination.

**Cleaning Check List**

<b>Entrances</b>	
Keys cleaned & disinfected	
External handles wiped and disinfected	
<b>Hallways</b>	
Internal door handles wiped and disinfected	
Wipe down walls (children's handprints, dog markings)	
Light and power switches wiped and disinfected	
Surfaces, including skirting boards wiped	
Floors hoovered	
Disinfect all high touch points.	
Disinfect hand rail on stairs	
<b>Living Spaces: Lounge and dining room</b>	
Internal door handle wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped	
Remote controls and radio controls disinfected	
High touch points of soft furnishings and curtains steamed or disinfected	
Windows cleaned and handles disinfected	
Floor hoovered & steam cleaned	
Empty Bins and disinfect	
Disinfect all high touch points	
New tablecloth	
<b>Kitchen</b>	
Internal doors handles wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
Food preparation surfaces wiped and disinfected	
Windows cleaned and handle disinfected	
Hard flooring hoovered and steam cleaned	
Empty Bin and disinfect	

Washing machine / dish washer / microwave / kettle / toaster: clean and disinfect doors, handles and controls	
Oven and hob: clean and disinfected surfaces, doors, handles and controls	
Fridge: clean. disinfected handle	
Full load of crockery/cutlery in dishwasher & note explaining system [Amber or red]	
Drawers and cupboards wiped	
Clean and disinfect high chair if requested	
<b>Bedrooms</b>	
Door handles wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and touch points disinfected	
Touch points on blinds wiped and disinfected	
Mirror cleaned	
Windows cleaned and handles disinfected	
Carpets and floors hoovered	
Empty Bins and disinfect	
New bedding. Duvets, pillows, mattress protector changed if <48 hours between guests	
<b>Bathroom / showerroom</b>	
Flush toilet with lid closed before starting	
Internal doors handles wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
Clean shower / bath / sink including pedestals and splashbacks	
If empty more than one week run water through shower head for 2 minutes If empty more than 2 weeks carry out full legionnaire protocol: flush toilet, run taps, remove shower head and disinfect	
Clean and disinfect taps	
Clean plugholes	
Clean and sanitise toilet bowl using a toilet brush to agitate the cleaning process and include under the toilet rim	
All surfaces and furniture wiped and touch points disinfected	
Mirrors cleaned	
Windows cleaned and handle disinfected	
Hard flooring hoovered and steam mopped	
Spray handle of toilet brush with disinfectant	
<b>Outside Space</b>	
Clean outdoor furniture, disinfect touch points	
Check and clean Barbeque	